

# MINH TRAN

314-898-7812/ [Minhbtran2@yahoo.com](mailto:Minhbtran2@yahoo.com) / [github-Minhtran1](https://github.com/Minhtran1)  
[Netlify- Minhtran1/ www.linkedin.com/in/minh-tran-89ba1517a](https://www.linkedin.com/in/minh-tran-89ba1517a)

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## PROFESSIONAL SUMMARY:

Motivated Junior Developer with broad technical exposure bringing professionalism and dedication to web development with years of customer service experience working towards making a transition into technology with interest in software application development, IT consultant and business analyst.

## TECHNICAL SKILLS:

- HTML 5/ CSS 3/JavaScript/JSON/NODE/GitHub/Git/Microsoft office/Excel/ VS Code

## CONTINUED LEARNING:

**SAVVY CODERS:** 12-week immersive coding bootcamp learning basic Markdown Html5 tags and Structure/CSS3 Styling/Version Control with Git and GitHub/Agile/JavaScript Fundamentals/Firebase/Navigo/Axios.

**Capstone Project:** A single page application providing a solution for travelers who are unclear of the destinations they want to go – the site gives a helping hand in matching people with locations.

**SPA:** (Single Page Application): Creates views, importing, and exporting markups through JavaScript files and pure functions that communicate together to provide rendering of the pages I worked on. This is built by creating a site through Vs code, Git Bash, GitHub, and using browser sync to view it and finally launched through Netlify.

## EMPLOYMENT HISTORY:

**KELLER WILLAMS REALTY – MARCH 2018 – CURRENT - ST. LOUIS MO**

### REAL ESTATE AGENT

- Helped clients find and secure their dream homes.
- Interacted with other realtors to negotiate price and stipulations for a housing contract.
- working with different vendors (mortgage, roofing, termites, sewer-lateral etc.) ensuring clients get the proper price and jobs done.
- making out-bound calls to potential clients about the status of their homes.

**MINSCH PROPERTY GROUP – OCT 2017 – PRESENT - CAPE GIRARDEAU, MO**

### CO-OWNER

- Handling payments from tenants and fixing minor jobs around the rental houses.
- Showing potential tenants houses.
- Marketing rental house if there are any vacancies.

**AAA INSURANCE - MAY-2017 TO OCT 2018 - ST LOUIS, MO**

**CLAIMS ADJUSTER**

- Handling inbound Auto claims.
- Receiving in-bound calls from AAA members ensuring 100% satisfaction.
- Problem-solving claims while interacting with 3<sup>rd</sup> party associates like lawyers, police officers, etc.
- Reviewing auto estimates, police reports, and issuing checks to the correct party.

**EDUCATION:**

**BACHELOR OF SCIENCE IN PUBLIC RELATIONS – MINOR IN MARKETING  
MANAGEMENT, SOUTHEAST MISSOURI STATE UNIVERSITY – DECEMBER 2015**

**CERTIFICATIONS:**

Agile Certification through SavvyCoders – Jan 2020

FreeCodeCamp certifications – Jan 2020

Code academy certifications – Jan 2020